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December 12, 2019

**WHITEHOUSE COUNCIL AGENDA**  
**December 17, 2019**  
**6:30 P.M.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, December 17, 2019, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Carol Williams-Young, Zion United Methodist
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the December 3, 2019 Council Meeting
- VI. Adoption of Bills dated December 12, 2019, the Addendum bills dated December 17, 2019, and the October 2019 Financial Statements.
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
  - A. Report on the November 21, 2019 Tree Commission Meeting
  - B. Report on the December 3, 2019 Committee of the Whole Meeting
    - 1. Take Action on Authorizing 2020 Appropriations
- IX. Report of the Mayor
- X. Report of the Clerk of Council

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**whitehouseoh.gov**

- XI. Report of the Village Administrator
  - A. Village Administrator Year End Report
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
  - A. Ordinance 27-2019: Annual 2020 Appropriations Ordinance (needs authorized as an emergency)
  - B. Ordinance 28-2019: Annual 2019 Amended Appropriations Ordinance (needs authorized as an emergency)
- XVI. Resolutions
  - A. Resolution 22-2019: 2019 Year End Fund Transfer (needs authorized as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

## MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Council Meeting of Tuesday, December 17, 2019

DATE: December 12, 2019

The Whitehouse Village Council is scheduled to meet on Tuesday, December 17, 2019, at **6:30 PM** in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Mayor's call to order, the Council Clerk's roll call, the prayer for Council, and the Pledge of Allegiance, Council can review and approve the December 3, 2019 Council meeting minutes, the Council bills dated December 12, 2019, the addendum bills dated December 17, 2019, and the October 2019 Financial Statements.

There will be a report on the November 21, 2019 Tree Commission meeting. There will also be a report on the December 3, 2019 Committee of the Whole meeting in which action will need to be taken to authorize the 2020 Budget.

Under Administrator Report, the Administrator will provide his Year End Report.

There will be 3 items of legislation presented at this meeting.

- Ordinance 27-2019: Annual 2020 Appropriations Ordinance (needs authorized, as an emergency)
- Ordinance 28-2019: Annual 2019 Amended Appropriations Ordinance (needs authorized, as an emergency)
- Resolution 22-2019: 2019 Year End Fund Transfer (needs authorized, as an emergency)

The Mayor could then entertain citizen comments.

Finally, the Mayor can call for adjournment.

Respectfully submitted,  
Jordan D. Daugherty  
Village Administrator

Regular

December 3,

19

At 6:32 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, Bill May, Louann Artiaga, and Richard Bingham. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Curt Williams, Lilly Williams, Rob Casaletta, Karen Gerhardinger, Savannah Pickett, Jennifer Ngo, and Jeff Yoder.

Council Prayer was given by Pastor Shawn Bellner of Cedar Creek Church.

Motion by Bill May, seconded by Mindy Curry to approve the minutes of the November 19, 2019 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to approve the bills totaling \$198,098.87 dated November 27, 2019 and the Addendum bills totaling \$ 84,774.78 dated December 3, 2019. 6 ayes

Motion by Mindy Curry, seconded Rebecca Conklin Kleiboemer to amend the agenda to add Executive Session after Citizen Comment pertaining to a matter on Personnel. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Ordinance 26-2019 Establishing Pay Classification, and Benefit Steps for Employees of the Village of Whitehouse, Lucas County, Ohio; Repealing Ordinance No. 23-2018 at its first reading and declaring an emergency.

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Ordinance 26-2019 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept Ordinance 26-2019 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to adjourn to Executive Session at 7:14 on a matter of Personnel. 6 ayes

Motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to reconvene at 7:40 PM. 6 ayes

## Regular

December 3,

19

### Other items discussed:

- Students Savannah Pickett, Lilly Williams, and Jennifer Ngo present to observe the Council meeting for their government classes introduced themselves.
- Draft plan Route 64 corridor accessory dwellings, wait and see, change at a later date, issue with 2 dwellings on 1 lot, like option for granny flat or disabled family members, setting a separate area to allow dwellings, resistance to AirBnB rentals, aging in place, concerned for abuse of this type of housing – long term rentals, form based code, great design for housing and accessory buildings, one area, not encroaching on existing traditional zoning
- Planning Commission meeting tentatively set for January 6, 2019
- Committee of the Whole to follow this Council meeting
- Ivy, more pavers, safety of pedestrians in the ivy, plant life other than grass, allowing the ivy to mature, having no greenery, look at in the spring, B&J Concrete completing punch list, timer for Christmas tree lights
- Wonderful tree lighting ceremony – thank you to the Public Service Department and volunteers, leaves still being picked up, resident letter, snacks after Council, electrical outlets raised 12” to keep them from being buried in the snow – not for public use – come on when the street lights come on when the sun goes down, broken outlets at the pavilion, lights at the pickleball courts are on at night, lights around EMS and Firefighters not yet installed at Veteran's Memorial Park.

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to adjourn at 7:41 PM.  
6 ayes

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Duly Appointed Clerk of Council

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Mayor

# COUNCIL BILLS

## 12/12/2019

| VENDOR                           | DEPARTMENT     | AMOUNT      | TOTAL       | DESCRIPTION                             |
|----------------------------------|----------------|-------------|-------------|---|
| A. W. Board of Education         | POLICE         | \$2,192.55  |             | Fuel                                    |
| A. W. Board of Education         | FIRE           | \$658.04    |             | Fuel                                    |
| A. W. Board of Education         | PARKS          | \$105.41    |             | Fuel                                    |
| A. W. Board of Education         | MAINTENANCE    | \$393.09    |             | Fuel                                    |
| A. W. Board of Education         | STREETS        | \$668.29    |             | Fuel                                    |
| A. W. Board of Education         | LIFE SQUAD     | \$454.41    |             | Fuel                                    |
| A. W. Board of Education         | WATER          | \$625.71    |             | Fuel                                    |
| A. W. Board of Education         | SEWER          | \$159.33    | \$5,256.83  | Fuel                                    |
| Allshred Services                | ADMINISTRATION | \$100.00    | \$100.00    | Shredding Documents                     |
| B&L Whitehouse Auto Care         | POLICE         | \$92.19     |             | Repair Tires, New Tire #905             |
| B&L Whitehouse Auto Care         | POLICE         | \$207.16    | \$299.35    | Battery Replacement - Vehicle #907      |
| Best Equipment Co., Inc.         | STREETS        | \$777.84    | \$777.84    | Fan Bearings                            |
| Blade                            | ADMINISTRATION | \$231.40    | \$231.40    | Renew Subscription                      |
| Bound Tree                       | FIRE           | \$31.25     | \$31.25     | EMS Supplies                            |
| Cline, April                     | ADMINISTRATION | \$206.66    | \$206.66    | Reimburse Party Supplies                |
| Commercial Water Works           | WATER          | \$260.00    | \$260.00    | Test Water Meter & Register - Dutch Rd. |
| Department of Public Utilities   | WATER          | \$400.00    | \$400.00    | Water Sample Analysis                   |
| Foster Excavating                | SEWER          | \$6,330.00  | \$6,330.00  | Excavate and repair sanitary sewer      |
| Hartbarger, Joshua               | FIRE           | \$149.90    | \$149.90    | Candy to pass out for Halloween         |
| KS Statebank                     | FIRE           | \$2,047.67  | \$2,047.67  | Turnout Gear Payment                    |
| MASI                             | WATER          | \$50.00     | \$50.00     | Water Sample Analysis                   |
| McKesson                         | FIRE           | \$70.62     | \$70.62     | EMS Supplies                            |
| Nilsson's Landscape              | STREETS        | \$308.00    | \$308.00    | Roundabout Bed Maintenance              |
| NOVFA                            | FIRE           | \$40.00     | \$40.00     | NOVFA Dues                              |
| Ohio Treasurer of State          | STREETS        | \$27,153.68 | \$27,153.68 | OPWC Loans                              |
| Phoenix Fire                     | FIRE           | \$394.50    | \$394.50    | 300 Uniform Patches                     |
| Safety Council of Northwest Ohio | FIRE           | \$30.00     | \$30.00     | Safety Council Luncheon - R. Yunker     |
| Sautter's                        | FIRE           | \$9.96      | \$9.96      | Supplies                                |
| SmartBill                        | WATER          | \$476.31    |             | December 2019 Bills                     |
| SmartBill                        | SEWER          | \$476.31    | \$952.62    | December 2019 Bills                     |
| St. Lukes Occupational Health    | POLICE         | \$143.00    | \$143.00    | Drug Screening                          |

| VENDOR                   | DEPARTMENT       | AMOUNT       | TOTAL        | DESCRIPTION                    |
|--------------------------|------------------|--------------|--------------|--------------------------------|
| Toledo Edison            | STREETS          | \$997.03     | \$997.03     | Electric                       |
| Treasurer, State of Ohio | WATER            | \$3,552.00   | \$3,552.00   | License to Operate Fee         |
| Triotech                 | ADMINISTRATION   | \$706.25     |              | Repairs/Phones                 |
| Triotech                 | POLICE           | \$244.00     |              | Phone/Misc Tech Issue          |
| Triotech                 | FIRE             | \$149.00     | \$1,099.25   | Phone                          |
| UniFirst Corporation     | POLICE           | \$18.80      |              | Rug Cleaning                   |
| UniFirst Corporation     | MAINTENANCE      | \$18.80      | \$37.60      | Rug Cleaning                   |
| Univar                   | SEWER            | \$4,089.52   | \$4,089.52   | Total Ox Odor Eliminator       |
| US Bank                  | POLICE           | \$125.81     |              | Copier Charges                 |
| US Bank                  | FIRE             | \$128.63     |              | Copier Charges                 |
| US Bank                  | MAINTENANCE      | \$250.08     | \$504.52     | Copier Charges                 |
| US Utility Contractor    | CAPITAL PROJECTS | \$44,551.91  | \$44,551.91  | Finzel/Weckerly Traffic Signal |
| Verizon Wireless         | POLICE           | \$37.23      |              | Cell Phones & Data             |
| Verizon Wireless         | FIRE             | \$146.36     |              | Cell Phones & Data             |
| Verizon Wireless         | ADMINISTRATION   | \$37.09      |              | Cell Phones & Data             |
| Verizon Wireless         | WATER            | \$12.76      |              | Cell Phones & Data             |
| Verizon Wireless         | SEWER            | \$12.76      |              | Cell Phones & Data             |
| Verizon Wireless         | STREETS          | \$12.76      |              | Cell Phones & Data             |
| Verizon Wireless         | MAINTENANCE      | \$12.76      |              | Cell Phones & Data             |
| Verizon Wireless         | SANITATION       | \$12.76      |              | Cell Phones & Data             |
| Verizon Wireless         | PARKS            | \$12.76      | \$297.24     | Cell Phones & Data             |
| Waterville Hardware      | FIRE             | \$30.13      | \$30.13      | Supplies                       |
|                          |                  | \$100,402.48 | \$100,402.48 |                                |

**MINUTES**  
**Whitehouse Tree Commission**  
**November 21, 2019**

Commissioners Present: Chairman; Sheri Luedtke, Members; Amy Schultz, Michelle Tippie, Village Representative, Mark Thomas, guest Valerie Werning.

A work session of the committee was called to order by Chairman, Sheri Luedtke, at 7:00 pm. The approval of the minutes from October 24, 2019 was tabled until January, 2020, as there was not a quorum present.

**Old Business:**

**Eagle Scout Project:** Valerie Werning was present to give the committee an update on this project. She presented a listing of 36 trees that will need posts with signs. Home Depot has offered a \$50.00 credit voucher which must be spent by December 31, 2019. She will be purchasing the posts. Whitehouse Hardware will be contacted to see if they can also supply materials at no or reduced costs to help with financing this project. Noah is working on the descriptions and information for the QR codes.

**Winter News Article:** Michelle Tippie will try to find available places where live Christmas Trees can be recycled for environmental uses.

**Tree City and Growth Awards:** Sheri Luedtke turned in the Tree City Application information to Jill Gundy. She also stated that Elliot Tramer had turned in the information for our Growth Award.

**Forms & Documents:** Nothing to be added.

**Tree Inventory:** Mark Thomas reported that the trees for fall planting have been received and that village personnel will be planting them in the next few weeks. The committee has requested a list of the trees and addresses where planted.

**Confirm Members:** All members present agreed to continue into 2020 their activity with the Tree Commission. Members not present will be asked in January if they wish to continue.

**Spring Seminar:** Sheri Luedtke will contact Nancy Myerholtz for a talk about the environment.

**Meeting Plan for 2020:** Meeting Plan was reviewed and agreed upon.

Session was ended at 8:00 pm.

Respectfully submitted,

Amy Schultz



**ORDINANCE NO: 27-2019**  
**ANNUAL APPROPRIATION ORDINANCE**  
**(VILLAGE)**  
(Revised Code Sec. 5705.38)

An ORDINANCE to make appropriations for current Expenses and other Expenditures of the Village of Whitehouse, State of Ohio, during the fiscal year ending December 31, 2020.

SECTION 1. BE IT RESOLVED by the Council of the Village of Whitehouse, State of Ohio, that, to provide for the current expenses and other expenditures of the said village and appropriated as follows, viz: Village of Whitehouse during the fiscal year ending December 31, 2020, the following sums be and they are hereby set

SECTION 2: That there be appropriated from the GENERAL FUND:

**PROGRAM I - SECURITY OF PERSON AND PROPERTY**

**Police Law Enforcement**

|                              |                     |
|------------------------------|---------------------|
| Personal Services            | <u>1,184,393.18</u> |
| General Operating            | <u>218,700.00</u>   |
| Capital Outlay               | <u>48,346.50</u>    |
| Total Police Law Enforcement | <u>1,451,439.68</u> |

**Fire Fighting Prevention and Inspection**

|  |                   |
|--|-------------------|
| Personal Services                            | <u>511,458.77</u> |
| General Operating                            | <u>205,492.00</u> |
| Capital Outlay                               | <u>19,375.00</u>  |
| Total Fire Fighting, Prevention & Inspection | <u>736,325.77</u> |

**Street Lighting**

|                       |                  |
|-----------------------|------------------|
| Personal Services     | <u>-</u>         |
| General Operating     | <u>72,000.00</u> |
| Capital Outlay        | <u>-</u>         |
| Total Street Lighting | <u>72,000.00</u> |

**Civil Defense**

|                     |               |
|---------------------|---------------|
| Personal Services   | <u>-</u>      |
| General Operating   | <u>150.00</u> |
| Capital Outlay      | <u>-</u>      |
| Total Civil Defense | <u>150.00</u> |

|  |                     |
|--|---------------------|
| Total Program 1 - Security of Persons and Property | <u>2,259,915.45</u> |
|--|---------------------|

**PROGRAM II - PUBLIC HEALTH AND HUMAN SERVICES**

**Payment to County Health District**

|   |                  |
|---|------------------|
| Personal Services                       | <u>-</u>         |
| General Operating                       | <u>25,000.00</u> |
| Capital Outlay                          | <u>-</u>         |
| Total Payment to County Health District | <u>25,000.00</u> |

**Payment to Indigent Burial**

|   |          |
|---|----------|
| Personal Services                       | <u>-</u> |
| General Operating                       | <u>-</u> |
| Capital Outlay                          | <u>-</u> |
| Total Payment to County Health District | <u>-</u> |

|   |                  |
|---|------------------|
| Total Program II - Public Health & Human Services | <u>25,000.00</u> |
|---|------------------|

**PROGRAM III - LEISURE TIME ACTIVITIES**

**Provide and Maintain Parks**

|                   |                  |
|-------------------|------------------|
| Personal Services | <u>54,500.00</u> |
|-------------------|------------------|

|   |                  |                   |
|---|------------------|-------------------|
| General Operating                           | <u>67,817.00</u> |                   |
| Capital Outlay                              | <u>4,800.00</u>  |                   |
| Total Provide and Maintain Parks            |                  | <u>127,117.00</u> |
| Total Program III - Leisure Time Activities |                  | <u>127,117.00</u> |

#### PROGRAM IV - COMMUNITY ENVIRONMENT

##### Community and Economic Development

|  |                  |                   |
|--|------------------|-------------------|
| Personal Services                        | <u>55,866.01</u> |                   |
| General Operating                        | <u>65,800.00</u> |                   |
| Capital Outlay                           | <u>-</u>         |                   |
| Total Community Planning and Zoning      |                  | <u>121,666.01</u> |
| Total Program IV - Community Environment |                  | <u>121,666.01</u> |

#### PROGRAM V - BASIC UTILITY SERVICES

##### Refuse Collection and Disposal

|  |                   |                   |
|--|-------------------|-------------------|
| Personal Services                        | <u>-</u>          |                   |
| General Operating                        | <u>254,184.00</u> |                   |
| Capital Outlay                           | <u>-</u>          |                   |
| Total Refuse and Disposal                |                   | <u>254,184.00</u> |
| Total Program V - Basic Utility Services |                   | <u>254,184.00</u> |

#### PROGRAM VII - GENERAL GOVERNMENT

##### Mayor and Administrative Offices

|  |                   |                   |
|--|-------------------|-------------------|
| Personal Services                      | <u>117,366.35</u> |                   |
| General Operating                      | <u>89,300.00</u>  |                   |
| Capital Outlay                         | <u>12,000.00</u>  |                   |
| Total Mayor and Administrative Offices |                   | <u>218,666.35</u> |

##### Legislative Activities (Council)

|                              |                  |                  |
|------------------------------|------------------|------------------|
| Personal Services            | <u>59,330.88</u> |                  |
| General Operating            | <u>800.00</u>    |                  |
| Capital Outlay               | <u>-</u>         |                  |
| Total Legislative Activities |                  | <u>60,130.88</u> |

##### Maintenance Department

|                              |                   |                   |
|------------------------------|-------------------|-------------------|
| Personal Services            | <u>109,776.14</u> |                   |
| General Operating            | <u>65,800.00</u>  |                   |
| Capital Outlay               | <u>9,000.00</u>   |                   |
| Total Maintenance Department |                   | <u>184,576.14</u> |

|                                       |                 |  |
|---------------------------------------|-----------------|--|
| County Auditor's and Treasurer's Fees | <u>8,000.00</u> |  |
| Elections                             | <u>7,000.00</u> |  |
| Auditor of State's Fees               | <u>-</u>        |  |

##### Other General Government - Building Department

|                                       |                  |                  |
|---------------------------------------|------------------|------------------|
| Personal Services                     | <u>55,731.82</u> |                  |
| General Operating                     | <u>13,905.00</u> |                  |
| Capital Outlay                        | <u>-</u>         |                  |
| Total Other Government-Building Dept. |                  | <u>69,636.82</u> |

**Total Program VII - General Government**

**548,010.19**

**Other Uses of Funds**

|                                  |                          |
|----------------------------------|--------------------------|
| Transfers                        | <u>191,000.00</u>        |
| Other Uses                       | <u>150.00</u>            |
| <b>Total Other Uses of Funds</b> | <b><u>191,150.00</u></b> |

**191,150.00**

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, R.C., the sum of

**GRAND TOTAL GENERAL FUND APPROPRIATIONS**

**3,527,042.65**

SECTION 4. That there be appropriated from the following SPECIAL REVENUE FUNDS.  
Street Construction, Maintenance, and Repair Fund

**PROGRAM VI - TRANSPORTATION**

**Street Maintenance and Repair**

|  |                          |
|--|--------------------------|
| Personal Services                          | <u>46,000.88</u>         |
| General Operating                          | <u>168,345.00</u>        |
| Capital Outlay                             | <u>24,000.00</u>         |
| <b>Total Street Maintenance and Repair</b> | <b><u>238,345.88</u></b> |

**Other Uses of Funds**

|                               |                         |
|-------------------------------|-------------------------|
| Transfers                     | <u>-</u>                |
| Other Uses                    | <u>49,400.00</u>        |
| <b>Total Other Uses Funds</b> | <b><u>49,400.00</u></b> |

**Total for Street Const. Maintenance and Repair** **287,745.88**

**State Highway and Improvement Fund**

**Street Maintenance and Repair**

|  |                         |
|--|-------------------------|
| Personal Services                          | <u>-</u>                |
| General Operating                          | <u>-</u>                |
| Capital Outlay                             | <u>15,000.00</u>        |
| <b>Total Street Maintenance and Repair</b> | <b><u>15,000.00</u></b> |

**Total for State Highway Improvement Fund** **15,000.00**

**Program IV - Transportation**

**PARK AND RECREATION FUND**

**PROGRAM III - LEISURE TIME ACTIVITIES**

**Provide and Maintain Parks**

|  |                 |
|--|-----------------|
| Personal Services                            | <u>-</u>        |
| General Operating                            | <u>-</u>        |
| Transfers                                    | <u>-</u>        |
| <b>Total Provide and Maintain Parks</b>      | <b><u>-</u></b> |
| <b>Park Revenue Fund</b>                     | <b><u>-</u></b> |
| <b>Total for Parks &amp; Recreation Fund</b> | <b><u>-</u></b> |
| <b>Program III - Leisure Time Activities</b> |                 |

**OTHER SPECIAL REVENUE FUNDS**

**PROGRAM I - SECURITY OF PERSONS AND PROPERTY**

**LIFE SQUAD**

|                       |                   |                     |
|-----------------------|-------------------|---------------------|
| Personal Services     | <u>973,101.29</u> |                     |
| General Operating     | <u>39,958.53</u>  |                     |
| Capital Outlay        | <u>7,250.00</u>   |                     |
| Total Life Squad Fund |                   | <u>1,020,309.82</u> |

**DRUG LAW ENFORCEMENT FUND**

**PROGRAM I - SECURITY OF PERSONS AND PROPERTY**

**Alcohol & Drug Education and Enforcement Fund**

|                                     |          |          |
|-------------------------------------|----------|----------|
| Personal Services                   | <u>-</u> |          |
| General Operating                   | <u>-</u> |          |
| Capital Outlay                      | <u>-</u> |          |
| Total Alcohol & Drug Ed & Enf. Fund |          | <u>-</u> |

**MOTOR VEHICLE LICENSE TAX FUND**

**Other Uses of Funds**

|                                     |          |          |
|-------------------------------------|----------|----------|
| Transfers                           | <u>-</u> |          |
| Other Uses                          | <u>-</u> |          |
| Total Other Uses of Funds           |          | <u>-</u> |
| Total for Motor Vehicle License Tax |          |          |
| Program VI                          |          | <u>-</u> |

**GRAND TOTAL SPECIAL REVENUE FUND APPROPRIATIONS**

1,323,055.70

**Section 5. That there be appropriated from the following DEBT SERVICE FUNDS:**

**BOND RETIREMENT**

|  |                   |                   |
|--|-------------------|-------------------|
| Principal  | <u>150,648.88</u> |                   |
| Interest   | <u>50,099.08</u>  |                   |
| Other Debt Service                               | <u>-</u>          |                   |
| Total Program I - Security of Persons & Property |                   | <u>200,747.96</u> |
| Total Bond Retirement Fund Appropriation         |                   | <u>200,747.96</u> |

**FIRE DEPT. BOND RETIREMENT**

|  |                  |                  |
|--|------------------|------------------|
| Principal  | <u>43,096.34</u> |                  |
| Interest   | <u>21,234.66</u> |                  |
| Other Debt Service                               | <u>-</u>         |                  |
| Total Program I - Security of Persons & Property |                  | <u>64,331.00</u> |
| Total Bond Retirement Fund Appropriation         |                  | <u>64,331.00</u> |

**GRAND TOTAL DEBT SERVICE FUND APPROPRIATIONS**

265,078.96

**SECTION 6. That there be appropriated from the following CAPITAL PROJECT FUNDS:**

**CAPITAL PROJECTS**

**PROGRAM VII - GENERAL GOVERNMENT**

**Capital Project Funds**

|                    |          |  |
|--------------------|----------|--|
| 250 Capital Outlay | <u>-</u> |  |
| 260 Debt Service   | <u>-</u> |  |

270 Other Uses of Funds  
Total Capital Projects

|  |   |
|--|---|
|  |   |
|  | - |
|  | - |

PROGRAM VI - TRANSPORTATION

Street Capital Project Funds

|                               |              |
|-------------------------------|--------------|
| Capital Outlay                | 1,125,000.00 |
| Debt Service                  | -            |
| Other Uses of Funds           | -            |
| Total Street Capital Projects | 1,125,000.00 |

PROGRAM V - BASIC UTILITY SERVICES

Water Capital Project Funds

|                              |   |
|------------------------------|---|
| Capital Outlay               | - |
| Debt Service                 | - |
| Other Uses of Funds          | - |
| Total Water Capital Projects | - |

Sewer Capital Project Funds

|                              |   |
|------------------------------|---|
| Capital Outlay               | - |
| Debt Service                 | - |
| Other Uses of Funds          | - |
| Total Sewer Capital Projects | - |

PROGRAM III - LEISURE TIME ACTIVITIES

Park & Recreation Capital Project Funds

|  |   |
|--|---|
| Capital Outlay                           | - |
| Debt Service                             | - |
| Other Uses of Funds                      | - |
| Total Park & Recreation Capital Projects | - |

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

Safety Services Capital Project Funds

|  |   |
|--|---|
| Capital Outlay                         | - |
| Debt Service                           | - |
| Other Uses of Funds                    | - |
| Total Safety Services Capital Projects | - |

GRAND TOTAL CAPITAL PROJECTS FUND APPROPRIATIONS

-  
1,125,000.00

SECTION 7. That there be appropriated from the following ENTERPRISE FUNDS.

PROGRAM V - BASIC UTILITY SERVICES

Water Fund

Office

|                   |            |
|-------------------|------------|
| Personal Services | 342,184.69 |
| General Operating | 40,750.00  |
| Capital Outlay    | 1,500.00   |
| Total Office      | 384,434.69 |

Pumping

|                                     |            |              |
|-------------------------------------|------------|--------------|
| Personal Services                   | -          |              |
| General Operating                   | 3,200.00   |              |
| Capital Outlay                      | -          |              |
| Total Pumping                       |            | 3,200.00     |
| Distribution                        |            |              |
| Personal Services                   | -          |              |
| General Operating                   | 883,221.00 |              |
| Capital Outlay                      | 9,000.00   |              |
| Total Distribution                  |            | 892,221.00   |
| Meters                              |            |              |
| Personal Services                   | -          |              |
| General Operating                   | 750.00     |              |
| Capital Outlay                      | 55,000.00  |              |
| Total Meters                        |            | 55,750.00    |
| Automotive Equipment                |            |              |
| Personal Services                   | -          |              |
| General Operating                   | 2,500.00   |              |
| Capital Outlay                      | -          |              |
| Total Automotive Equipment          |            | 2,500.00     |
| Lands & Buildings                   |            |              |
| Personal Services                   | -          |              |
| General Operating                   | 500.00     |              |
| Capital Outlay                      | 500.00     |              |
| Total Lands & Buildings             |            | 1,000.00     |
| Other Equipment                     |            |              |
| Personal Services                   | -          |              |
| General Operating                   | 500.00     |              |
| Capital Outlay                      | 500.00     |              |
| Total Other Equipment               |            | 1,000.00     |
| Other Water Fund                    |            |              |
| Personal Services                   | -          |              |
| General Operating                   | 23,000.00  |              |
| Capital Outlay                      | 30,500.00  |              |
| Total Other Water Fund              |            | 53,500.00    |
| Other Uses of Funds                 |            |              |
| Transfers                           | -          |              |
| Other Uses                          | 10,774.34  |              |
| Total Other Uses Fund               |            | 10,774.34    |
| Total for Water Fund Appropriations |            | 1,404,380.03 |
| Program V - Basic Utility Services  |            |              |

**Sanitary Sewer Fund**

|                   |            |  |
|-------------------|------------|--|
| Office            |            |  |
| Personal Services | 254,957.53 |  |
| General Operating | 30,000.00  |  |
| Capital Outlay    | 1,000.00   |  |

|  |            |                   |
|--|------------|-------------------|
| <b>Total Office</b>                        |            | <b>285,957.53</b> |
| <b>Pumping</b>                             |            |                   |
| Personal Services                          | -          |                   |
| General Operating                          | 220,600.00 |                   |
| Capital Outlay                             | -          |                   |
| <b>Total Pumping</b>                       |            | <b>220,600.00</b> |
| <b>Line Construction</b>                   |            |                   |
| Personal Services                          | -          |                   |
| General Operating                          | 3,500.00   |                   |
| Capital Outlay                             | -          |                   |
| <b>Total Line Construction</b>             |            | <b>3,500.00</b>   |
| <b>Automotive Equipment</b>                |            |                   |
| Personal Services                          | -          |                   |
| General Operating                          | 2,500.00   |                   |
| Capital Outlay                             | -          |                   |
| <b>Total Automotive Equipment</b>          |            | <b>2,500.00</b>   |
| <b>Lands &amp; Buildings</b>               |            |                   |
| Personal Services                          | -          |                   |
| General Operating                          | 3,000.00   |                   |
| Capital Outlay                             | -          |                   |
| <b>Total Lands &amp; Buildings</b>         |            | <b>3,000.00</b>   |
| <b>Other Equipment</b>                     |            |                   |
| Personal Services                          | -          |                   |
| General Operating                          | 37,200.00  |                   |
| Capital Outlay                             | 13,600.00  |                   |
| <b>Total Other Equipment</b>               |            | <b>50,800.00</b>  |
| <b>Other Uses of Funds</b>                 |            |                   |
| Transfers                                  | -          |                   |
| Other Uses                                 | 95,000.00  |                   |
| <b>Total Other Uses Fund</b>               |            | <b>95,000.00</b>  |
| <b>Total for Sewer Fund Appropriations</b> |            | <b>661,357.53</b> |
| Program V - Basic Utility Services         |            |                   |

**OWDA DEBT SERVICE FUND**

**PROGRAM V - BASIC UTILITY SERVICES**

|  |          |                  |
|--|----------|------------------|
| Redemption of Principal                                | 9,000.00 |                  |
| Interest Paid  | 1,000.00 |                  |
| Other Debt Service (Specify)                           | -        |                  |
| <b>Total for OWDA Debt Service Fund Appropriations</b> |          | <b>10,000.00</b> |

**UTILITIES DEPOSITS FUND**

**PROGRAM V - BASIC UTILITY SERVICES**

|                   |          |
|-------------------|----------|
| Deposits Refunded | 1,500.00 |
| Deposits Applied  | 300.00   |

Other Uses of Funds

Total for Utilities Deposits Fund Appropriation

Program VI - Basic Utility Services

1,800.00

GRAND TOTAL ENTERPRISE FUNDS APPROPRIATIONS

2,077,537.56

SECTION 8. That there be appropriated from the INTERNAL SERVICE FUND:

SECTION 9. That there be appropriated from the TRUST AND AGENCY FUNDS.

INCOME TAX FUND

PROGRAM VII - GENERAL GOVERNMENT

Income Tax Administration

Personal Services

97,316.07

General Operating

88,000.00

Capital Outlay

-

Total Income Tax Administration

185,316.07

Taxes Refunded

35,000.00

Transfers

379,994.76

Distribution of Income Tax Collected

1,900,000.00

for Others (Escrow)

Total for Income Tax Fund Appropriations

2,500,310.83

Building Standards Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Other Uses

-

Total Other Building Standard Agency Fund

-

JEDD/JEDZ Agency Fund

Personal Services

General Operating

2,522,000.00

Capital Outlay

-

Total Other Brimley Agency Fund

2,522,000.00

GRAND TOTAL TRUST AND AGENCY FUNDS APPROPRIATIONS

5,022,310.83

SECTION 10. That there be appropriated from the SPECIAL ASSESSMENT FUNDS.

Special Assessment Bond Retirement Fund

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal

21,000.00

Interest Paid

10,500.00

Other (Specify)

-

Total for Special Assessment Bond

Retirement Fund Appropriations

31,500.00

GRAND TOTAL SPECIAL ASSESSMENT FUNDS APPROPRIATIONS

31,500.00



**TOTAL ALL APPROPRIATIONS**

**13,371,525.70**

**SECTION 6.** This ordinance shall take effect at the earliest period allowed by law.  
**PASSED:** December 17, 2019      **AYES** \_\_\_\_\_ **NAYS** \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**Donald L. Atkinson, Mayor**

\_\_\_\_\_  
**Susan M. Miller, Clerk of Council**

**ORDINANCE NO: ~~27~~ 2019****ANNUAL APPROPRIATION ORDINANCE****(VILLAGE)****(Revised Code Sec. 5705.38)**

An AMENDED ORDINANCE to make appropriations for current Expenses and other Expenditures of the Village of Whitehouse, State of Ohio, during the fiscal year ending December 31, 2019.

Section 1. BE IT RESOLVED by the Council of the Village of Whitehouse, State of Ohio, that, to provide for the current expenses and other expenditures of the said Village of Whitehouse during the fiscal year ending December 31, 2019, the following sums be and they are hereby set aside and appropriated as follows, viz:

Section 2: That there be appropriated from the GENERAL FUND:

**PROGRAM I - SECURITY OF PERSON AND PROPERTY****Police Law Enforcement**

|                              |              |
|------------------------------|--------------|
| Personal Services            | (85,000.00)  |
| General Operating            | (35,000.00)  |
| Capital Outlay               | 17,000.00    |
| Total Police Law Enforcement | (103,000.00) |

**Fire Fighting Prevention and Inspection**

|  |            |
|--|------------|
| Personal Services                            | 35,000.00  |
| General Operating                            | -          |
| Capital Outlay                               | 110,000.00 |
| Total Fire Fighting, Prevention & Inspection | 145,000.00 |

**Street Lighting**

|                       |          |
|-----------------------|----------|
| Personal Services     | -        |
| General Operating     | 6,500.00 |
| Capital Outlay        | -        |
| Total Street Lighting | 6,500.00 |

**Civil Defense**

|                     |          |
|---------------------|----------|
| Personal Services   | -        |
| General Operating   | 4,000.00 |
| Capital Outlay      | -        |
| Total Civil Defense | 4,000.00 |

**Total Program 1 - Security of Persons and Property****52,500.00****PROGRAM II - PUBLIC HEALTH AND HUMAN SERVICES****Payment to County Health District**

|   |            |
|---|------------|
| Personal Services                       | -          |
| General Operating                       | (2,500.00) |
| Capital Outlay                          | -          |
| Total Payment to County Health District | (2,500.00) |

**Payment to Indigent Burial**

|   |   |
|---|---|
| Personal Services                       | - |
| General Operating                       | - |
| Capital Outlay                          | - |
| Total Payment to County Health District | - |

**Total Program II - Public Health & Human Services****(2,500.00)****PROGRAM III - LEISURE TIME ACTIVITIES****Provide and Maintain Parks**

|                   |             |
|-------------------|-------------|
| Personal Services | (11,000.00) |
|-------------------|-------------|

|   |                 |                   |
|---|-----------------|-------------------|
| General Operating                           | <u>4,500.00</u> |                   |
| Capital Outlay                              | <u>-</u>        |                   |
| Total Provide and Maintain Parks            |                 | <u>(6,500.00)</u> |
| Total Program III - Leisure Time Activities |                 | <u>(6,500.00)</u> |

#### PROGRAM IV - COMMUNITY ENVIRONMENT

##### Community Planning and Zoning

|                                     |                    |                   |
|-------------------------------------|--------------------|-------------------|
| Personal Services                   | <u>4,500.00</u>    |                   |
| General Operating                   | <u>(14,000.00)</u> |                   |
| Capital Outlay                      | <u>-</u>           |                   |
| Total Community Planning and Zoning |                    | <u>(9,500.00)</u> |

|  |  |                   |
|--|--|-------------------|
| Total Program IV - Community Environment |  | <u>(9,500.00)</u> |
|--|--|-------------------|

#### PROGRAM V - BASIC UTILITY SERVICES

##### Refuse Collection and Disposal

|                           |                  |                  |
|---------------------------|------------------|------------------|
| Personal Services         | <u>-</u>         |                  |
| General Operating         | <u>45,000.00</u> |                  |
| Capital Outlay            | <u>1,000.00</u>  |                  |
| Total Refuse and Disposal |                  | <u>46,000.00</u> |

|  |  |                  |
|--|--|------------------|
| Total Program V - Basic Utility Services |  | <u>46,000.00</u> |
|--|--|------------------|

#### PROGRAM VII - GENERAL GOVERNMENT

##### Mayor, Administrative, and Legal Offices

|  |                   |                   |
|--|-------------------|-------------------|
| Personal Services                      | <u>2,000.00</u>   |                   |
| General Operating                      | <u>135,000.00</u> |                   |
| Capital Outlay                         | <u>3,000.00</u>   |                   |
| Total Mayor and Administrative Offices |                   | <u>140,000.00</u> |

##### Legislative Activities (Council & Clerk)

|                              |                 |                 |
|------------------------------|-----------------|-----------------|
| Personal Services            | <u>1,000.00</u> |                 |
| General Operating            | <u>1,500.00</u> |                 |
| Capital Outlay               | <u>-</u>        |                 |
| Total Legislative Activities |                 | <u>2,500.00</u> |

##### Maintenance Department

|                              |                    |                    |
|------------------------------|--------------------|--------------------|
| Personal Services            | <u>(2,500.00)</u>  |                    |
| General Operating            | <u>(15,000.00)</u> |                    |
| Capital Outlay               | <u>(2,000.00)</u>  |                    |
| Total Maintenance Department |                    | <u>(19,500.00)</u> |

|                                       |          |  |
|---------------------------------------|----------|--|
| County Auditor's and Treasurer's Fees | <u>-</u> |  |
| Elections                             | <u>-</u> |  |
| Auditor of State's Fees               | <u>-</u> |  |

##### Other General Government - Building Department

|                                       |                    |                   |
|---------------------------------------|--------------------|-------------------|
| Personal Services                     | <u>3,500.00</u>    |                   |
| General Operating                     | <u>(10,000.00)</u> |                   |
| Capital Outlay                        | <u>-</u>           |                   |
| Total Other Government-Building Dept. |                    | <u>(6,500.00)</u> |

**Total Program VII - General Government**

**116,500.00**

**Other Uses of Funds**

Transfers

Other Uses

**Total Other Uses of Funds**

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, R.C., the sum of

**GRAND TOTAL GENERAL FUND APPROPRIATIONS**

**196,500.00**

SECTION 4. That there be appropriated from the following SPECIAL REVENUE FUNDS.

Street Construction, Maintenance, and Repair Fund

**PROGRAM VI - TRANSPORTATION**

**Street Maintenance and Repair**

Personal Services

**1,000.00**

General Operating

**25,000.00**

Capital Outlay

**(10,000.00)**

**Total Street Maintenance and Repair**

**16,000.00**

**Other Uses of Funds**

Capital

**(3,500.00)**

Principal

**5,000.00**

**Total Other Uses Funds**

**1,500.00**

**Total for Street Const. Maintenance and Repair**

**17,500.00**

**State Highway and Improvement Fund**

**Street Maintenance and Repair**

Personal Services

-

General Operating

-

Capital Outlay

**(15,000.00)**

Transfers

**Total Street Maintenance and Repair**

**(15,000.00)**

**Total for State Highway Improvement Fund**

**(15,000.00)**

**Program IV - Transportation**

**PROGRAM VII - GENERAL GOVERNMENT**

**Income Tax Administration**

Personal Services

General Operating

**69,000.00**

Other Uses

**2,000.00**

**Total Income Tax Administration**

**71,000.00**

**Taxes Refunded**

-

Transfers

**71,000.00**

Distribution of Income Tax Collected

**200,000.00**

**Total for Income Tax Fund Appropriations**

**271,000.00**

**PARK AND RECREATION FUND**

**PROGRAM III - LEISURE TIME ACTIVITIES**

**Provide and Maintain Parks**

|                                       |             |             |
|---------------------------------------|-------------|-------------|
| Personal Services                     | -           |             |
| General Operating                     | -           |             |
| Transfers                             | (75,000.00) |             |
| Total Provide and Maintain Parks      |             | (75,000.00) |
| Park Revenue Fund                     |             |             |
| Total for Parks & Recreation Fund     |             | (75,000.00) |
| Program III - Leisure Time Activities |             |             |

**OTHER SPECIAL REVENUE FUNDS****PROGRAM I - SECURITY OF PERSONS AND PROPERTY****LIFE SQUAD**

|                       |            |   |
|-----------------------|------------|---|
| Personal Services     | 3,500.00   |   |
| General Operating     | (1,500.00) |   |
| Capital Outlay        | (2,000.00) |   |
| Total Life Squad Fund |            | - |

**PROGRAM I - SECURITY OF PERSONS AND PROPERTY****MOTOR VEHICLE LICENSE TAX FUND****Other Uses of Funds**

|                                     |   |   |
|-------------------------------------|---|---|
| Transfers                           | - |   |
| Other Uses                          | - |   |
| Total Other Uses of Funds           |   | - |
| Total for Motor Vehicle License Tax |   |   |
| Program VI                          |   | - |

**GRAND TOTAL SPECIAL REVENUE FUND APPROPRIATIONS****269,500.00****Section 5. That there be appropriated from the following DEBT SERVICE FUNDS:****NOTE RETIREMENT**

|  |          |          |
|--|----------|----------|
| Principal  |          |          |
| Interest   | 1,000.00 |          |
| Other Debt Service                               | -        |          |
| Total Program I - Security of Persons & Property |          | 1,000.00 |
| Total Bond Retirement Fund Appropriation         |          | 1,000.00 |

**FIRE DEPT. TURNOUT GEAR**

|  |           |           |
|--|-----------|-----------|
| Principal  | 22,000.00 |           |
| Interest   | 3,000.00  |           |
| Other Debt Service                               | -         |           |
| Total Program I - Security of Persons & Property |           | 25,000.00 |
| Total Bond Retirement Fund Appropriation         |           | 25,000.00 |

**GRAND TOTAL DEBT SERVICE FUND APPROPRIATIONS****26,000.00****SECTION 6. That there be appropriated from the following CAPITAL PROJECT FUNDS:****CAPITAL PROJECTS****PROGRAM VII - GENERAL GOVERNMENT**

**Capital Project Funds**

|                         |                  |
|-------------------------|------------------|
| 250 Capital Outlay      | <u>25,000.00</u> |
| 260 Debt Service        | <u>-</u>         |
| 270 Other Uses of Funds | <u>-</u>         |
| Total Capital Projects  | <u>25,000.00</u> |

**PROGRAM VI - TRANSPORTATION****Street Capital Project Funds**

|                               |                   |
|-------------------------------|-------------------|
| Capital Outlay                | <u>125,000.00</u> |
| Debt Service                  | <u>-</u>          |
| Other Uses of Funds-Transfers | <u>-</u>          |
| Total Street Capital Projects | <u>125,000.00</u> |

**PROGRAM V - BASIC UTILITY SERVICES****Water Capital Project Funds**

|                              |                   |
|------------------------------|-------------------|
| Capital Outlay               | <u>290,000.00</u> |
| Debt Service                 | <u>-</u>          |
| Other Uses of Funds          | <u>-</u>          |
| Total Water Capital Projects | <u>290,000.00</u> |

**Sewer Capital Project Funds**

|                              |             |
|------------------------------|-------------|
| Capital Outlay               | <u>-</u>    |
| Debt Service                 | <u>-</u>    |
| Other Uses of Funds          | <u>-</u>    |
| Total Sewer Capital Projects | <u>0.00</u> |

**PROGRAM III - LEISURE TIME ACTIVITIES****Park & Recreation Capital Project Funds**

|  |          |
|--|----------|
| Capital Outlay                           | <u>-</u> |
| Debt Service                             | <u>-</u> |
| Other Uses of Funds-Transfers            | <u>-</u> |
| Total Park & Recreation Capital Projects | <u>-</u> |

**PROGRAM I - SECURITY OF PERSONS AND PROPERTY****Safety Services Capital Project Funds**

|  |          |
|--|----------|
| Capital Outlay                         | <u>-</u> |
| Debt Service                           | <u>-</u> |
| Other Uses of Funds                    | <u>-</u> |
| Total Safety Services Capital Projects | <u>-</u> |

**GRAND TOTAL CAPITAL PROJECTS FUND APPROPRIATIONS**440,000.00**SECTION 7. That there be appropriated from the following ENTERPRISE FUNDS.****PROGRAM V - BASIC UTILITY SERVICES****Water Fund**

|                   |                   |
|-------------------|-------------------|
| Office            |                   |
| Personal Services | <u>(5,000.00)</u> |
| General Operating | <u>5,000.00</u>   |
| Capital Outlay    | <u>(1,000.00)</u> |

|                                     |             |             |           |
|-------------------------------------|-------------|-------------|-----------|
| Total Office                        |             | (1,000.00)  |           |
| Pumping                             |             |             |           |
| Personal Services                   | -           |             |           |
| General Operating                   | -           |             |           |
| Capital Outlay                      | -           |             |           |
| Total Pumping                       |             | -           |           |
| Distribution                        |             |             |           |
| Personal Services                   | -           |             |           |
| General Operating                   | 5,000.00    |             |           |
| Capital Outlay                      | 12,500.00   |             |           |
| Total Distribution                  |             | 17,500.00   |           |
| Meters                              |             |             |           |
| Personal Services                   | -           |             |           |
| General Operating                   | -           |             |           |
| Capital Outlay                      | 23,000.00   |             |           |
| Total Meters                        |             | 23,000.00   |           |
| Automotive Equipment                |             |             |           |
| Personal Services                   | -           |             |           |
| General Operating                   | -           |             |           |
| Capital Outlay                      | -           |             |           |
| Total Automotive Equipment          |             | -           |           |
| Lands & Buildings                   |             |             |           |
| Personal Services                   | -           |             |           |
| General Operating                   | -           |             |           |
| Capital Outlay                      | -           |             |           |
| Total Lands & Buildings             |             | -           |           |
| Other Equipment                     |             |             |           |
| Personal Services                   | -           |             |           |
| General Operating                   | -           |             |           |
| Capital Outlay                      | -           |             |           |
| Total Other Equipment               |             | -           |           |
| Other Water Fund                    |             |             |           |
| Personal Services                   | -           |             |           |
| General Operating                   | 3,000.00    |             |           |
| Capital Outlay                      | (15,000.00) |             |           |
| Total Other Water Fund              |             | (12,000.00) |           |
| Other Uses of Funds                 |             |             |           |
| Transfers                           | 20,000.00   |             |           |
| Other Uses                          | -           |             |           |
| Total Other Uses Fund               |             | 20,000.00   |           |
| Total for Water Fund Appropriations |             |             | 47,500.00 |
| Program V - Basic Utility Services  |             |             |           |

Sanitary Sewer Fund

Office

|                   |             |           |
|-------------------|-------------|-----------|
| Personal Services | (11,000.00) |           |
| General Operating | 67,000.00   |           |
| Capital Outlay    | (1,000.00)  |           |
| Total Office      |             | 55,000.00 |

**Pumping**

|                   |           |           |
|-------------------|-----------|-----------|
| Personal Services | -         |           |
| General Operating | 38,000.00 |           |
| Capital Outlay    | -         |           |
| Total Pumping     |           | 38,000.00 |

**Line Construction**

|                         |   |   |
|-------------------------|---|---|
| Personal Services       | - |   |
| General Operating       | - |   |
| Capital Outlay          | - |   |
| Total Line Construction |   | - |

**Automotive Equipment**

|                            |            |            |
|----------------------------|------------|------------|
| Personal Services          | -          |            |
| General Operating          | (2,000.00) |            |
| Capital Outlay             | -          |            |
| Total Automotive Equipment |            | (2,000.00) |

**Lands & Buildings**

|                         |   |   |
|-------------------------|---|---|
| Personal Services       | - |   |
| General Operating       |   |   |
| Capital Outlay          |   |   |
| Total Lands & Buildings |   | - |

**Other**

|                       |             |           |
|-----------------------|-------------|-----------|
| Personal Services     | -           |           |
| General Operating     | 28,000.00   |           |
| Capital Outlay        | (12,000.00) |           |
| Total Other Equipment |             | 16,000.00 |

**Other Uses of Funds**

|                             |              |              |
|-----------------------------|--------------|--------------|
| Transfers                   | -            |              |
| Principal                   | 21,000.00    |              |
| Interest                    | 35,000.00    |              |
| Other Uses & Capital Outlay | (350,000.00) |              |
| Total Other Uses Fund       |              | (294,000.00) |

|                                     |  |              |
|-------------------------------------|--|--------------|
| Total for Sewer Fund Appropriations |  | (187,000.00) |
| Program V - Basic Utility Services  |  |              |

**OWDA DEBT SERVICE FUND**

**PROGRAM V - BASIC UTILITY SERVICES**

|   |          |          |
|---|----------|----------|
| Redemption of Principal                         | 3,700.00 |          |
| Interest Paid                                   | 4,300.00 |          |
| Other Debt Service (Specify)                    | 500.00   |          |
| Total for OWDA Debt Service Fund Appropriations |          | 8,500.00 |

**UTILITIES DEPOSITS FUND**



PROGRAM V - BASIC UTILITY SERVICES

|   |   |      |
|---|---|------|
| Deposits Refunded                               |   |      |
| Deposits Applied                                | - |      |
| Other Uses of Funds                             | - |      |
| Total for Utilities Deposits Fund Appropriation |   | 0.00 |
| Program VI - Basic Utility Services             |   |      |

GRAND TOTAL ENTERPRISE FUNDS APPROPRIATIONS -131,000.00

SECTION 8. That there be appropriated from the INTERNAL SERVICE FUND:

SECTION 9. That there be appropriated from the TRUST AND AGENCY FUNDS.

Building Standards Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

|   |   |  |
|---|---|--|
| Other Uses                                | - |  |
| Total Other Building Standard Agency Fund |   |  |

JEDD and JEDZ Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

|                         |            |            |
|-------------------------|------------|------------|
| General Operating       | 415,000.00 |            |
| Other Uses              | 330,000.00 |            |
| Total Other Agency Fund |            | 745,000.00 |

GRAND TOTAL TRUST AND AGENCY FUNDS APPROPRIATIONS 745,000.00

SECTION 10. That there be appropriated from the SPECIAL ASSESSMENT FUNDS.

Special Assessment Bond Retirement Fund

PROGRAM V - BASIC UTILITY SERVICES

|  |   |      |
|--|---|------|
| Redemption of Principal  |   |      |
| Interest Paid  |   |      |
| Other (Specify)  | - |      |
| Total for Special Assessment Bond Retirement Fund Appropriations |   | 0.00 |

GRAND TOTAL SPECIAL ASSESSMENT FUNDS APPROPRIATIONS 0.00

TOTAL ALL AMENDED APPROPRIATIONS 1,546,000.00

SECTION 6. This ordinance shall take effect at the earliest period allowed by law.

PASSED: December 17, 2019 AYES \_\_\_\_\_ NAYS \_\_\_\_\_

ATTEST:

Donald L. Atkinson

Susan M. Miller, Clerk of Council

## **RESOLUTION NO. 22-2019**

### **A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.**

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Adopted and effective December 17, 2019 as an EMERGENCY MEASURE

\_\_\_\_\_  
Donald L. Atkinson, Mayor

ATTEST:

\_\_\_\_\_  
Susan M. Miller, Clerk of Council

**EXHIBIT A**  
**December 17, 2019**  
**Transfers**

| <b>FROM</b>               | <b>AMOUNT</b> | <b>TO</b>                   |
|---------------------------|---------------|-----------------------------|
| General Fund              | \$181,197.67  | Streetscaping 2 (4205)      |
| General Fund              | \$30,000.00   | Street Const, Maint. (2011) |
| Sewer Capital Fund (5201) | \$2,291.25    | Manhole Repair (4912)       |
| General Fund              | \$25,000.00   | Land Purchase 1 (4913)      |
| Income Tax A              | \$7,381.76    | Park Capital Improv (4904)  |
| Income Tax A              | \$50,000.00   | Traffic Signal (4216)       |
| Income Tax A              | \$6,253.55    | Wayfinding Plan (4907)      |
| Income Tax A              | \$14,550.00   | Industrial Pk Sign (4206)   |
| Income Tax B              | \$151,057.48* | General Fund (1000)         |

\* The final amount transferred to the General Fund will be the entire balance in Income Tax B fund at 12/31/2019.

**VILLAGE OF WHITEHOUSE**  
**STATUS REPORT**  
**December 17, 2019**

**ADMINISTRATION**

- 10-11-19**      1.      September 30, 2019: Income Tax Collection = \$2,185,887.48  
Compared to last year = \$1,953,454.52 (11.90% increase)  
JEDD & JEDZ collections = \$1,695,358.61
- 02-19-19**      2.      Safety and Health Report: Last lost time injury was January 14, 2019

**ADMINISTRATIVE ACTIVITIES**

- 11-19-19**      1.      Planning Commission Review of SR64 Corridor zoning plan  
2.      Continue planning of village-to-city transition

**COMMUNITY DEVELOPMENT**

**SUBDIVISION DEVELOPMENTS**

- 11-19-19**      1.      **Witte Walk.** Final plans submitted and under review. Plans approved, sent to EPA for approval. Village has received approved water improvement plans. Construction started. Completed.
2.      **Steeplechase Plat 6** – Construction under way. 30% complete
3.      **Whitehouse Meadows Plat 3** – Coming Soon

**GRANTS**

- 11-19-19**      1.      Three grant applications have been authorized by Council.
- a.      **Bucher Road / Finzel Road** – Joint application with Lucas County for OPWC funds. 2020 construction year. Bucher to Village limits and Finzel Road. Weckerly to AWHs campus – 3 lane portion of roadway.
- b.      **State Rte. 64 Multi Use Trail & Bridge** – Made application for grant funding for the construction of a multi use trail and a bridge to connect the existing multi use trail on Waterville St. at Whitehouse Square Blvd. to the sidewalks at the Roundabout at Finzel Rd. and State Rte. 64. Grant funding is made available through a Surface Transportation Block Grant Program (STBGP) for a Transportation Alternative Program as part of the Transportation Improvement Program (TIP). Projects are expected to be awarded by October 16, 2019.
- c.      **Shepler Ave. & Providence St. (SR-64) Roundabout** – Made application for grant funding for the construction of a Roundabout at Shepler Ave. & Providence St. Grant funding is made available through the Ohio Statewide Urban Congestion Mitigation/Air Quality (CMAQ) Program. Projects are expected to be awarded in the fall of 2019.

**PARKS & RECREATION**

- 10-11-19**      1.    **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway. Approximately 95% completed.

## **STREETS**

- 10-11-19**      1.    **Weckerly Road Resurfacing** – this is a joint project application with Lucas County Engineer to mill and resurface Weckerly Road from Lenderson to the Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year – Project completed.
2.    **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction. 95% complete
3.    **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7<sup>th</sup> bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04.

## **WATER**

## **WASTE WATER**

- 08-20-19**      1.    **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced.

## **SANITATION**

## **MISCELLANEOUS**

- 12-12-19**      1.    **Building Permits:** 43 new homes as of 12/12/2019.
- 10-11-19**      2.    **Public Works:**
- 1. Fall operations/Leaf collection preparations
  - 2. Tree trimming and brush clearing
  - 3. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.

## **Boards and Commissions**

- A. Board of Zoning Appeals
  - 1. Pending approval of November 6, 2019, meeting
- B. Charter Revision Commission
  - 1. Pending approval of November 7, 2019 Meeting Minutes
- C. Fire Dependency Board
  - 1. Pending approval of February 27, 2019 meeting minutes
- D. Planning Commission
  - 1. Pending approval of November 4, 2019, meeting minutes
- E. Records Commission
  - 1. Pending approval of June 4, 2019, Meeting Minutes
  - 2. Pending 2020 Reorganization Meeting
  - 3. Pending Review of Records Set for Destruction in 2020
  - 4. Pending Review of Records Policies
- F. Tree Commission
  - 1. Pending approval of November 12, 2019 meeting minutes
  - 2. Pending Tree Inventory

#### **Council Committee of the Whole**

- A. Economic Development
  - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
  - 1. Completion of Veterans Memorial Park
  - 2. Completion of Waterville Street Multi-Use Trail (Phase II)
  - 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
  - 1. Pending Discussion of New Downtown Traffic Signage (fall)
  - 2. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
- G. General
  - 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.



# WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, PO BOX 2476

WHITEHOUSE, OHIO 43571

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MARK E. McDONOUGH, CLEE - CHIEF OF POLICE

ALLAN D. BAER - DEPUTY POLICE CHIEF

## AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

TO: Mayor Atkinson  
Village Council  
FR: Chief McDonough  
DT: December 17, 2019  
SUBJ: Police Department Updates

**Part-Time Officer Resignation:** Officer Samuel Gable has resigned from the Police Department to accept a full-time position with the Rossford Police Department. Officer Gable was sworn-in July 16, 2019. We wish him well in his future endeavors.

**First-Line Supervisors complete the Department's Supervisor Field Training and Evaluation Program (SFTEP):** Sgt. Amanda Bradley, Cpl. Kyle McClanahan and Cpl. Charles Kessinger recently completed the Department's SFTEP. The 20-week program provides newly promoted supervisors the training and experience needed to transition into their new roles as formal leaders in the agency. During the training the supervisors were exposed to leadership, management, and administrative processes. Each met weekly with Deputy Chief Baer (Mentor) and Chief McDonough to review their individual progress. DC Baer continues weekly meetings with all supervisors to gauge their progress and give leadership advice and continued mentoring. All will have completed OPOTA First-Line Supervision training by the second quarter of 2020. All are progressing well in their transition into their respective roles within our agency.

**Snow Shovelers Receive Thanks from Police Department:** The Chief recently sent thank you's on behalf of the Village to our volunteer snow shovelers who provided their services to the elderly/infirm of our community. This is the 3<sup>rd</sup> winter season our volunteers have provided this service. All volunteers are provided the names and addresses of the residents who utilize this service. As of this date there are 8 persons who use this service, and we don't anticipate adding any additional homes without additional volunteers. Many thanks to our past and present volunteers: Bill Evans, Coy Carter, Bob Bailey, Mike Goetz, Dave Rice, Skip Walker, Boy Scout Troop 97.

**Whitehouse Police Officers participate in Maumee Police Division's "Shop with a Hero 2019"** Deputy Chief Baer, Sgt. Baker, Officer Fouty and Officer Trautlein were among several officers and agencies that participated in the "Shop with a Hero 2019" event sponsored by the Maumee Police Division on December 11, 2019. Officers were paired with less fortunate children and families to shop the Maumee Meijer store for Christmas gifts. Monies were donated for the event through various fundraising efforts. Our department normally participates in several similar type events during the Christmas season. Many thanks to our officers for representing our agency and community!

***THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE  
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,  
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.***